

APPENDIX 10: SOCIAL INVESTMENT POLICY

Our Purpose

As a caring, socially responsible company, The Hong Kong and China Gas Company Limited (the “Company” or “Towngas”) and its subsidiaries (collectively the “Group”) strive to contribute to the communities we serve and creating long-term value for our stakeholders. The Group is dedicated to community investment through community engagement programmes, volunteer services, charitable donations and expertise sharing. All our project companies, associates, suppliers and business partners are encouraged to make reference to this policy, where applicable.

Our Commitment

We are committed to creating value for our stakeholders and fostering social integration, contributing to the betterment of community. We engage in an ongoing conversation with Non-Governmental Organisation (NGOs) and our stakeholders to identify appropriate programmes, and ensure our activities to take into account of their interests. We address social needs while exploring new business opportunities in a bid to create shared value (CSV).

Focus Areas

Our community initiatives focus on the following to create positive impacts on where we operate:

- Community Health and Wellness – We aim at bringing values to our communities and creating better living. We support initiatives that help improve social inclusion and community wellbeing including, but not limited to staff and the underprivileged.
- The Environment – We are working to reduce our carbon footprints of our operations. We support initiatives that aim for decarbonisation and help contribute to a more sustainable world for future generations.
- Youth Development – To ensure the future of our communities, we put great emphasis on public education and are committed to investing our resources for future generations.

Community Investment Strategy

- We always take account of the culture, economic and social needs and sensitivities of the communities in which it operates, as well as the business objectives;
- We believe in partnership, working hand in hand with NGOs, social enterprises or organisations and associations with charitable and social causes;
- Investment can be in form of cash or in-kind donations and voluntary time by personnel/employees as well as knowledge and expertise sharing;
- Employees are encouraged to be involved in community programmes to deliver added value for both the communities and the employees in terms of personal or professional development; some of these commitments may involve fund raising;
- Employees who wish to raise fund within the Group should obtain permission from their department heads. They should be aware that contributions by fellow employees are entirely voluntary and as such colleagues should not be pressurised to contribute;
- It is necessary to establish that adequate safeguarding policies, procedures and measures to protect people, whether beneficiaries, staff or employees, are in place with each charitable partner; and
- The strategy should take account of the broader reputational impact on the Group.

Community Investments Not Permitted

Date of last update: 27 September 2021

THE HONG KONG AND CHINA GAS COMPANY LIMITED

The following community investments are not permitted:

- Those prohibited by law or regulation;
- Those to a religious organisation whose principal aim is to propagate a particular faith or belief;
- Directly to an individual;
- Those to any non-charitable organisations unless for charitable and social purposes;
- Those charitable contributions and sponsorship considered as a potential source of bribery risk.