

26 April 2011

Dear Shareholders,

**Election of Language and Means of Receipt of Corporate Communication**

We are writing to seek your election in relation to the despatch of corporate communication (“Corporate Communication”) of The Hong Kong and China Gas Company Limited (the “Company”). Corporate Communication includes, but not limited to, annual reports and accounts, summary financial reports (where applicable), interim reports, summary interim reports (where applicable), notices of general meetings, listing documents, circulars, proxy forms and any other documents to be given or issued by or on behalf of the Company for your information or action. You may choose either (i) to receive a printed English version only or a printed Chinese version only or both printed English and Chinese versions of any Corporate Communication; or (ii) to rely on copies of Corporate Communication published on the Company’s website in place of being sent a printed copy of such Corporate Communication.

Please tick the appropriate box, sign and return the reply slip below in the envelope provided to the Company’s share registrar, Computershare Hong Kong Investor Services Limited. If we do not receive the reply slip from you within 30 days from the date of this letter and until you inform us by reasonable notice in writing, only a printed Chinese version of the Corporate Communication will be sent if you are a Hong Kong shareholder who is a natural person with a Chinese name and an address in Hong Kong as appearing on the register of members. Otherwise, we will only send you a printed English version of the Corporate Communication.

After making your choice and returning the reply slip, you may still change it at any time free of charge by reasonable notice in writing to our Company’s share registrar, Computershare Hong Kong Investor Services Limited, at 17M Floor, Hopewell Centre, 183 Queen’s Road East, Wanchai, Hong Kong or by email at compsec@towngas.com, stating your name(s) in both Chinese and English, address, contact telephone number, number of shares held and details of change of choice.

Please note that both printed English and Chinese versions of the Corporate Communication will be available from the Company or the Company’s share registrar upon request. Corporate Communication will also be available on the Company’s website at [www.towngas.com](http://www.towngas.com) as well as on the HKExnews’ website at [www.hkexnews.hk](http://www.hkexnews.hk) from the date of despatch.

If you have any queries relating to this letter, please call our hotline at (852) 2963 3231.

**The Hong Kong and China Gas Company Limited**

.....✂.....(please tear here).....

**Reply Slip**

**To: The Hong Kong and China Gas Company Limited (the “Company”)**

I/We would like to receive the Corporate Communication of the Company in the manner as indicated below:

(Please tick **ONLY ONE** box of the following Options (a) to (e))

**Website Version Options**

To rely on copies of the Corporate Communication posted on the Company’s website in lieu of any or all of the printed copies and by the following ways to acknowledge the notice of the publication of the Corporate Communication on the Company’s website.

- (a)  to rely on the **electronic** notification posted on the Company’s website; **OR**
- (b)  to receive **by post** a printed copy of the notification; **OR**

**Printed Version Options**

- (c)  printed **English version only**; **OR**
- (d)  printed **Chinese version only**; **OR**
- (e)  **both the printed English and Chinese versions**.

*Note: If your shares are held in joint names, all joint holders or the senior holder whose name stands first on the register of members in respect of the joint holding should sign on this reply slip in order to be valid.*

Shareholder’s name: \_\_\_\_\_ (English) \_\_\_\_\_ (Chinese)

Shareholder’s registered address: \_\_\_\_\_

Shareholder’s signature: \_\_\_\_\_ Contact telephone no.: \_\_\_\_\_

Dated this \_\_\_\_\_ day of \_\_\_\_\_ 2011