

26 April 2011

Dear Shareholders,

The Hong Kong and China Gas Company Limited (the “Company”) - 2010 Annual Report and Circular

The 2010 Annual Report and Circular of the Company prepared in the language different from those you have received are available from the Company or the Company’s share registrar, Computershare Hong Kong Investor Services Limited, upon request. The 2010 Annual Report and Circular are also available (in English and Chinese) on the Company’s website at www.towngas.com as well as the HKExnews’ website at www.hkexnews.hk. If you have any difficulty in receiving or gaining access to such documents for any reason, please send a notification to the Company’s share registrar, Computershare Hong Kong Investor Services Limited, at 17M Floor, Hopewell Centre, 183 Queen’s Road East, Wanchai, Hong Kong or by email at compsec@towngas.com, stating which version of the printed documents (English or Chinese or both) you would like to receive. We will promptly upon receipt of your notification send the printed copy of such documents to you free of charge.

You may at any time change your choice of language and/or means of receipt of the Company’s corporate communications, free of charge, by completing the Change Request Form below and returning it to the Company’s share registrar, Computershare Hong Kong Investor Services Limited, using the pre-paid envelope or by email at compsec@towngas.com with the relevant details.

If you have any queries relating to this letter, please call our hotline at (852) 2963 3231.

The Hong Kong and China Gas Company Limited

.....✂.....(please tear here).....

CHANGE REQUEST FORM

To: The Hong Kong and China Gas Company Limited (the “Company”)

You do NOT need to complete this form if you have received the documents in the language and by the means of receipt you want.

I/We would like to receive the corporate communication of the Company in the manner as indicated below:
(Please tick **ONLY ONE** box of the following Options (a) to (e))

Website Version Options

To rely on copies of the Corporate Communication posted on the Company’s website in lieu of any or all of the printed copies and by the following ways to acknowledge the notice of the publication of the Corporate Communication on the Company’s website.

- (a) ☐ to rely on the **electronic** notification posted on the Company’s website; **OR**
(b) ☐ to receive **by post** a printed copy of the notification; **OR**

Printed Version Options

- (c) ☐ printed **English version only**; **OR**
(d) ☐ printed **Chinese version only**; **OR**
(e) ☐ **both the printed English and Chinese versions**.

- Notes: 1. The above instruction will apply to all corporate communications of the Company to be sent to you until you inform us otherwise.
2. If your shares are held in joint names, all joint holders or the senior holder whose name stands first on the register of members in respect of the joint holding should sign on this reply in order to be valid.

Shareholder’s name: _____ (English) _____ (Chinese)

Shareholder’s registered address: _____

Shareholder’s signature: _____ Contact telephone no.: _____

Dated this _____ day of _____ 2011